



Protecting nature. Preserving life.™

Volunteer Position Description

The mission of The Nature Conservancy is to conserve the lands and waters on which all life depends.

Position Title: Yard Maintenance Specialist
Location: Portland Office, located at 821 SE 14th Avenue
Report to: Phoebe Wagner, Operations Coordinator

Purpose: The Nature Conservancy owns a three-story office building in SE Portland, surrounded by small landscaped areas and with a rooftop garden outside of our 2nd floor café. The yard maintenance specialist will perform regular, ongoing yard maintenance tasks in order to keep public access safe and maintain a professional, well-landscaped yard area. To uphold the health and safety of all, the scope of the volunteer work will solely take place outside of the office building and in a physically distanced setting. Safety equipment, including masks, gloves, hand sanitizer, disinfectant spray, trash pickers and disposable bags will be provided.

Location: Our office in Southeast Portland.

Results: Reduced maintenance costs, improved workspace, improved appearance for the public.

Duties (according both to volunteer interest and ability):

- Rake and collect fallen leaves from sidewalks, parking lots, and plantings
- Sweep parking lots and sidewalk areas
- Prune shrubs
- Weed landscaped beds along building and in parking lots
- Other yard maintenance duties as needed

Requirements:

- 1) Experience with or aptitude for yard maintenance work
- 2) Ability to work independently
- 3) Willingness to commit to the mission of The Nature Conservancy

Length of appointment: Minimum of three months

Time commitment: Approximately 2 to 8 hours per month

Support provided: All supplies and tools will be provided. TNC staff will be available for questions as needed.

Contact orvolunteers@tnc.org to learn more about how to apply.